Please follow the San Francisco Rotary Foundation *Grant Application Instructions* as you complete this application. Applications with sections left blank will have to be returned to you for completion. If after reading the *Instructions* you have any questions, please contact the Service Board Chair or the SFRF.

# 1. Project Name:

**Short Name:**

# 2. Project Leader

Name: E-mail: Phone:

# 3. Rotary Service Board/Project Category

\_\_Youth \_\_International \_\_Community \_\_Vocational \_\_Other

# 4. Partner Organization(s) \_\_Not applicable

Name:

Contact Name: Contact e-mail: Phone

Website : Tax ID number:

# 5. Previous Support

Was this project or a similar project previously supported by the SF Rotary Foundation? \_**\_Yes \_\_No**

If yes­— Date: Amount of support:

[And if yes be sure to see instructions re demonstrating continuous quality improvement and for the mandatory *Final Report* to be submitted for previous projects.)

# 6. Project Period:

# 7. Goals and Objectives

**a. Goals:** (Up to six lines.)

**b. Objectives:** (Up to 8 lines.)

# 8. Project Synopsis

(Up to ten lines.)

# 9. Rotary Recognition and Project Publicity

**a. Recognition.**

**b. Publicity.**

# 10. Budget and amount of funds requested

Submit the budget as Appendix 1. Please see the instructions about the budget.

# 11. Additional information (optional page)

# 12. Authorizations

**Project Leader:**

Printed name:

Signature and date:

**Service Board Chair:**

Printed name:

Signature and date:

**RCSF President**:

Printed name:

Signature and date:

**\*\*New for 2021-2022 – Optional Video\*\***

You have the option to include a 2-3 minute informal video to share about your grant which will be viewed by the Service Chair Committees, Grants Review Committee, SF Rotary Board, and SF Foundation Committee.

Items to include in your video:

* Tell us about the Organization. Provide a little history on the organization (sentence or two)
* Who benefits from the grant?
* How many people will it impact?
* Why are you passionate about this organization?
* Anything else you want us know about the grant.

Videos can come from your cell phone, video conferencing media (e.g. Zoom, WebEx, GoTo Meeting, etc.), or a narrated PowerPoint Presentation.

This video is meant to strengthen the grant application with a more personalized statement and can be made by the organization, by you, or with the help of the Service Chairs.

**The video is not a replacement for filling out the grant application in its entirety.**